



## Rental Agreement - I

**Renter's Name:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Are you a regular attender of Spirit Alive Church (attend services at least twice a month)? Yes/No

Note: No rental date is guaranteed until this form has been signed by all parties and returned with the deposit. Once we receive your completed agreement, we will check the availability and contact you as soon as possible.

**Rental date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Location:** Fellowship Hall \_\_\_\_\_ Outdoor Picnic/Playground \_\_\_\_\_ Both Areas \_\_\_\_\_

**Please estimate the number of guests expected for your event:** \_\_\_\_\_

(Capacity for persons in the Fellowship Hall is 286.)

### Reservations & Fees

The cost to host an event at Spirit Alive Church is \$75.00 per location agreed upon, which includes an allocation of a four hour interval of time. Your time for set up/clean up is considered part of this timeframe. However, if you feel you need more time, please note that on the application and we will see how we might be able to accommodate your request. A designated member of the church will also be at the event for the duration to provide access to restrooms and answer any questions you may have. A \$25.00 deposit is required to secure your date at least two months, but no more than one year, in advance. This deposit will be applied towards the total rental cost. The remaining balance is due no less than two weeks prior to the event. If you are a regular attender of Spirit Alive Church, the rental cost will be waived and no deposit will be required.

**Campus Use Guidelines**

We are a drug free and alcohol free campus. Help us keep our campus clean by not using birdseed, confetti, glitter, sparklers, or artificial snow. All things event-related must be cleaned up and cleared out by 8:00 p.m. on weekdays and 6:00 p.m. on Saturdays.

**Decorations/Signage**

All decorations and signage may be subject to approval. Free standing signage is permitted at the entrances, but must be removed before Sunday morning service. We ask that you do not tape anything to our existing outdoor/indoor signage, walls, or tables/furniture.

**Organizational Limitations**

Due to our denominational discipline, Spirit Alive Church chooses not to host politically-sponsored events that promote candidates or political parties. Events centered around organized groups outside of the church may be permitted on a case-by-case basis. Furthermore, Spirit Alive Church reserves the right to refuse the renting of its property for events that do not align with the Discipline of the Wesleyan Church. Any religious ceremonies must be conducted by a Wesleyan ordained Minister.

**Indemnification and Hold Harmless.** The undersigned Renter, on behalf of themselves and event guests, agrees to indemnify and hold the Church, its ministers, employees, agents, members and governing board harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the facilities rented. Further, the undersigned Renter, on behalf of themselves and and event guests, recognizes and agrees that the Church, its ministers, employees, agents, members and governing board, volunteers and insurers of any and all of them (collectively referred to as "Releasees"), shall not be liable nor responsible for any damage or loss to person or property arising out of or in any manner related to the use of Church's facility, property, furnishings or equipment by the Renter and Renter's invitees, or in the presence of the Renter, on Church's premises. The undersigned further agrees on behalf of the Renter themselves, as well as Renter's invitees and guests, to defend, indemnify and hold harmless Releasees from any and all demands, claims, causes of action, and suits of any nature for any damage or loss to persons or property, of whatever cause, and even if due to the sole or concurrent negligence or strict liability of any or all of the Releasees, including payment of all costs and attorneys' fees incurred by Releasees, arising out of or in any manner related to use of Church facilities, equipment, furnishings or property by Renter or the Renter's invitees and guests; and further agrees to promptly indemnify and reimburse Church on a replacement cost basis for any loss or damage to Church facilities, property, furnishings or equipment in any manner caused by Renter or the Renter's invitees and guests and to indemnify and reimburse Releasees for any and all costs and attorneys' fees incurred by any of the Releasees related in any manner to enforcement of the terms of this Agreement.

\_\_\_\_\_  
**Renter's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Pastor's Signature**

\_\_\_\_\_  
**Date**